

Senior Project Engineer

Role Title: Senior Project Engineer

Reporting To: Project Manager

Role Purpose:

To control the technical execution of a project within the scope of the drawings, specification and quality plan for a cost which will enable the company to maintain or maximise the gross profit of the contract

Key Tasks

- Interpret the requirements of the specification and the drawings
 - Understand technical content of their specification and drawings
 - Resolve any conflicts between their specifications/ drawings and our tender submission
 - Resolve any technical queries during the contract
- Control contract expenditure
 - Control and monitor the material and sub-contract procurement
 - Manage the sub-contract packages to comply with our requirements
 - Manage the productivity of the labour resource
 - Manage the recovery of all change (i.e. cost)
 - Assist Quantity Surveyor with reports, valuations and forecasts
- Manage resources
 - Monitor and report progress of the installation against programme
 - Resolve programme pitch points with the main contractors
 - Manage and monitor material deliveries
 - Programme development before and during contract
 - Co-ordinate sub-contractors and suppliers



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- **Communication and relationships**
 - Manage and communicate verbally and in writing with the main contractors
 - Liaise with the professional team
 - Manage the information flow to our sub contractors
 - Communicate and inform the rest of our site team and senior management
 - Attend relevant site meetings
 - Good relationship with client
- **Quality Control**
 - Ensure that Company IMS systems are in place and adhered to
 - Ensure that the contracts of the professional team are noted and actioned
 - Manage the commissioning and handover procedures
 - Work to agreed quality plan

Technical Expertise

- Past experience (similar contracts, type and size)
- Awareness of all associated disciplines (e.g. estimating, QS, planning)
- IT experience (basic)
- Contract law (basic knowledge)
- Commercially aware
- Good communication skills
- Good track record

